

Branson/Hollister Library Subdistrict
Board of Trustees
Meeting Minutes
May 19, 2026 | 9:00 – 10:00a.m.
LCO Tech Room

1. Call to Order

- a. Anne E. McGregor called the meeting to order at 9:00a.m.
- b. Present: Anne E. McGregor (President), Debbie Redford (Vice-President), Cody Fenton (Treasurer), Jeff Gerken (Secretary), Rachel Qualls (Member-at-Large), Nicholas Holladay (Executive Director)
- c. The board members and other attendees participated in the pledge of allegiance, invocation, and roll call.

2. Welcome

- a. No action was taken by the board.

3. Approval of Minutes

- a. Debbie Redford moved to approve the minutes of the April 21, 2026, regular meeting.
 - i. Cody Fenton seconded.
 - ii. **Ayes:** Anne E. McGregor, Debbie Redford, Cody Fenton, Jeff Gerken, Rachel Qualls
 - iii. **Nays:** None
 - iv. All in favor; motion carried.

4. Treasurer's Report

- a. Jeff Gerken moved to accept the Treasurer's Report given by Cody Fenton.
 - i. Cody Fenton seconded.
 - ii. **Ayes:** Anne E. McGregor, Debbie Redford, Cody Fenton, Jeff Gerken, Rachel Qualls
 - iii. **Nays:** None
 - iv. All in favor; motion carried.

5. Invited Guest

- a. Colleen Knight, Executive Director of Missouri Evergreen, gave a presentation about the Missouri Evergreen consortium.
 - i. No action was taken by the board.
- b. Holly Dodge of Lauber Municipal Law spoke to the board about the opportunity to represent the library's legal counsel.
 - i. No action was taken by the board.

6. Closed Session

- a. The board did not vote to enter closed session.

7. Director's Report

- a. Executive Director Nicholas Holladay gave the Director's Report and quarterly statistics report.

8. Public Comments

- a. Jim Webb spoke about how he would like to encourage the board to ensure the library's ability to maintain commitments to the community during the migration to the Missouri Evergreen consortium.

Old Business

9. Updated SDA Proposal

- a. Debbie Redford moved to approve Sapp Design Architects' revised proposal for architectural design services, including a master planning phase.
 - i. Cody Fenton seconded.
 - ii. **Ayes:** Anne E. McGregor, Debbie Redford, Cody Fenton, Jeff Gerken, Rachel Qualls
 - iii. **Nays:** None
 - iv. All in favor; motion carried.

New Business

10. Capitalization Policy

- a. Cody Fenton moved to adopt the new Capitalization Policy.
 - i. Jeff Gerken seconded.
 - ii. **Ayes:** Anne E. McGregor, Debbie Redford, Cody Fenton, Jeff Gerken, Rachel Qualls
 - iii. **Nays:** None
 - iv. All in favor; motion carried.

11. Change August Board Meeting Date

- a. Jeff Gerken moved to reschedule the August board meeting from Tuesday, August 18th, to Friday, August 21st.
 - i. Cody Fenton seconded.
 - ii. **Ayes:** Anne E. McGregor, Cody Fenton, Jeff Gerken, Rachel Qualls
 - iii. **Nays:** None
 - iv. **Abstained:** Debbie Redford
 - v. All in favor; motion carried.

12. Change Start Time of Board Meetings

- a. By unanimous consent, the board agreed to change the regularly scheduled meeting time to begin at 9:30 a.m. instead of 9:00a.m.

13. Change to Circulation Policy

- a. The board discussed raising the item checkout limit from 15 to 25 items.
 - i. No action was taken by the board.

14. Welcome Hollister Trustee Applicants

- a. The board welcomed applicants for the Hollister board seat and asked each applicant a series of questions about their motivations, experiences, and qualifications for applying to the board.
 - i. No action was taken by the board.

15. Committee Report

- a. There is no active committee.

16. Comments from Trustees

- a. No comments from trustees.


17. Next Meeting

- a. The board's next regular meeting is scheduled for June 16, 2026, at 9:30 a.m.

18. Adjournment

- a. Debbie Redford moved to adjourn the board meeting at 10:07a.m.
 - i. Rachel Qualls seconded.
 - ii. **Ayes:** Anne E. McGregor, Debbie Redford, Cody Fenton, Jeff Gerken, Rachel Qualls
 - iii. **Nays:** None
 - iv. All in favor; motion carried.

Approved:



Anne E. McGregor, Chair

6/14/26

Date

Approved:



Jeff Gerken, Secretary

6/16/2026

Date